

PASTORAL STEWARDSHIP COUNCIL

Minutes for the PSC Meeting on May 12, 2010

7 PM St. Albert the Great Hospitality Center

Council Members:

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| Adult Spirituality-June Harmon | Human Concerns-Walt Lundin |
| Business Manager-Chuck Tully | Liturgy-Chris Lundin (stand-in) |
| Catechetical Board-Yvette Bovee | OLR Site-Laura Chiu |
| Community Life-Bev Wade | Pastor-absent |
| Communications-Nichole Khan | Parochial Vicar-absent |
| Facilities-Jim McLaughlin | SAG Stie-Kathleen Hart |
| Finance-Mike McMahon (stand-in) | STA Site-Lorraine Dabney |
| Hispanic Leadership-Griselda Morales | Youth Board-Mary Clifford |

Absent: Mary Martinson, Father George, Father Thierry, Kay Williams

Guests: Bud McKenna, Roland Quintero, Marguerite Purcell, Ruth Chippendale, Jeanne Ramos

Prologue

Jerry called the meeting to order after some hospitality. Nichole led the Faith Sharing with some scripture verse from Revelations and a Summer Prayer. She invited us to think about / share how to add to your spiritual development during summer. The agenda was approved as written. The April minutes were approved as written.

Announcements from PSC Members / Guests

- Jerry commented that the Catechetical Board is really stepping up, and there is a flurry of activity. He is very happy to see new blood on the council.
- Bev announced Community Life is having a planning session for the Father George Farewell Event, and it will take place May 26 at the Pastoral Center. The event is scheduled for June 6th, from 2-5 PM at the SESS Auditorium.

Clergy Report

There is not a Clergy Report this month.

MINISTRY REPORTS

Communications

The four main vehicles for communication within the parish are the weekly paper bulletin, the weekly Friday eBulletin, imaging literature (posters, flyers), and the parish website.

- The ebulletin has seen its readership grow from 126 subscribed families in 2008 to 291 families in May 2010.
- Vestibule posters are reducing the need for bulletin inserts.
- There are now several parish photographers.
- In this Year of the Priest, the Communications Board is publishing short biographies of our priests for the bulletin.
- A major upcoming effort will be the publication of the Parish Annual Report. The deadline for all ministries to submit their reports is June 30.

The PSC ministries should send their scheduled reports to Mike Flynn.

SAG Site Committee

- The SAG Art and Environment Committee is implementing a 5 year rotation plan, so the interior / flowers are different for a period of 5 years, and then certain themes / ideas can be repeated.
- The Diocesan Art and Environment Committee approved the location of the Jim Chinn Library, and it will be in the SAG baptistery.
- Jennifer Koop Wagner is the new Hospitality Center Coordinator.
- New carpeting and asbestos removal are planned for future upgrade.
- Planning, brainstorming, and discussion about the upcoming 50th Anniversary of Saint Albert the Great continue to dominate the meetings. Many events are in the planning stages, and volunteers are needed.

Community Life

- In February there was a nice gathering to welcome our parish newcomers. 28 new parishioners have been added since then.
- The St. Patrick's Day Dinner was a success. Ted Baer does a wonderful job, and there were 5 guys in the kitchen- all men all the time!
- June 6th is the Farewell Father George party.
- The Parish Picnic will be October 3, 2010, at SAG. Ted Baer is the go-to-guy again this year.

Some PSC members inquired how we will welcome the new pastor. Some suggestions were to invite him to the PSC Day of Review, Renewal, and Reflection, and also to the July PSC meeting.

Finance

Mike McMahon gave the Finance Report.

- Total overall collections category was up 3% over budget due to higher than anticipated Christmas collections
- General Gifts and Donations up by \$9,300 over budget as of March 31st.
- Pastoral expenses slightly under budget.

- Administration is over by 8.4% due to computer equipment purchases and ParishSoft database.

We will end the year at cash line due to a bequest. Jerry commented that it seemed improper to include a gift earmarked for the Thomas House, and that we should realize we're poorer than the chart indicates.

Old Business

Thomas House Update

Chuck gave the Thomas House update. There is now a more streamlined approach to the remodel that the city of Palo Alto will accept and the Parish can afford. The ramp and handicapped restrooms are to remain. The basic infrastructure of the house will be upgraded, and this includes electrical, plumbing, and mechanical. The "Rectory Remodel" approach will have people in the building sharing the kitchen. The architect, Lee Lippert, will finish the drawings on the current reduced scope plan and hopefully get city approval. SC Builders will be asked to cost out the reduced scope of work.

The PSC Day of Review, Renewal, and Reflection is May 22, 2010, at Lucie Stern, from 8:45 AM until about 1 PM. Veronica Duluk will facilitate.

New Business

Election of Officers for 2010-2011

The new PSC Executive Committee for the 2010-2011 year is Kay Williams (Chair), Yvette Bovee (Vice-chair), and Kathleen Hart (Secretary).

Next Meeting date: June 9, 2010, SAG Hospitality Center

Opening Prayer and Faith Sharing: Human Concerns

Scheduled Reports: Human Concerns, Facilities, Hispanic

NOTE: June PSC at SAG. July PSC at OLR!

Prepared by Kathleen Hart