

PASTORAL STEWARDSHIP COUNCIL
Minutes for the PSC Meeting on September 10th 2008
7:00 PM Our Lady of the Rosary Hall

COUNCIL MEMBERS Present:

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| Pastor- Fr. George Aranha | Youth Ministry- Mary Clifford |
| Parochial Vicar- Fr. Jerònimo Gutierrez | Liturgy- Kay Williams |
| STA Site- Lorraine Dabney | Hispanic Leadership- Juanita Marquez |
| SAG Site- Kathleen Hart | Adult Spirituality- Gerard McGuire |
| OLR Site- Laura Chiu | Finance- Rick Barry |
| Human Concerns- Ruth Chippendale | Catechetical Board- Jerry Lucha |
| Facilities- Bud McKenna | Communications- Phil Coates/Nicole Khan |
| Community Life- Jeanne Ramos | Business Manager- Chuck Tully |

Guests: Rob Manfrey, Helen Baumann, Marguerite Purcille, Jeanne Ramacciotti

PROLOGUE

The meeting was called to order at 7:05pm. Jeanne Ramacciotti shared a prayer about time and faith. After Faith Sharing, the agenda was looked over, and amended with the following changes: Phil Coates from the Communications Committee will have the opportunity to speak regarding the Annual report, and OLR Site will report in October. After the approval of the Agenda, the minutes for June and July were distributed and looked over. The minutes for June were approved as written. The minutes for July are approved pending several amendments.

Comments from PSC Members and/or other Guests

Gerard updated the council that the use of solar panels within the diocese will be in the final stages of review towards the end of October/beginning of November.

CLERGY REPORT- Father George

Stewardship & Parish Annual Report- Fr. George is proud to present an annual report this year. The Annual Report will be distributed on the first Sunday for the month of October; the homily will focus on the importance of stewardship and serving the community, and the ushers would distribute the report during mass. Parishioners would spend a few minutes looking over the report, and possibly take a moment to fill out the Time & Talent sheet, as well as the survey.

Burning Bush- The following Burning Bush topic will be St. Paul and the Role of Women; this is a topic that often overlooked or omitted. Rather than hide it, Fr. George would like to present it to the community.

Communion Service Policies- In response to a note left by a parishioner regarding communion service, Fr. George informed the council that the parish will make every effort to inform the community if there is a communion service ahead of time. There are 2 priests who are willing to come to the parish to help, and Fr. George will inform the council/community as they come aboard.

CLERGY REPORT- Father Gutierrez

Fr. Gutierrez visited with all the Hispanic Ministries. He noted that there is a lot of energy, but they also need new and more volunteers.

At the end of August, the catechetical teachers/volunteers went on a 1-day retreat in order to prepare for the upcoming year. This year, there are approximately 80 children signed up for Catechesis. There are about 20 children enrolled in the First Communion program, and 8 candidates in the confirmation class.

Fr. Gutierrez is settling into a busy schedule of daily and weekend masses; he is grateful for the support of the parish community.

MINISTRY REPORTS

COMMUNICATIONS (Add-in)

Phil Coates stood in for Nichole Kahn, and presented the draft for the Annual Report. In order to finalize the report, he had a couple of questions with respect to specific parishioners' names. Phil also requested input regarding the distribution of a survey for parishioner feedback. The council was able to provide the names of the parishioners needed for the report, and advised Phil to add the survey as a loose sheet within the pages of the annual report.

Phil communicated to the council that 4 ministries of the PSC council did not turn in a report. The missing reports belonged to St. Thomas Site, St. Albert Site, Hispanic Leadership Team and Adult Spirituality. The council asked if there was still an opportunity to add to the annual report; specifically, the facilities committee asked if the Hispanic report could be added, possibly as a loose-leaf addition in order to illustrate the many events and contributions of the Hispanic Community. Phil stated that it was too late to turn in a report.

RCIA

RCIA has a solid team of members. The goal is to have 6 or 7 leaders, with Jean to oversee all parts. On July 2nd, RCIA hosted an evening of initiation. In August, Fr. George also confirmed 2 candidates. Jean asked the PSC council to keep an eye out for potential sponsors; parishioners who are familiar with the parish, and could help bring the candidates into the community.

STA Site

The regular monthly meetings minutes will be posted on the website. Parishioners are enjoying Steeple Talk; it has helped to create communication among the communities as St. Thomas. The site committee is currently focusing on the ongoing plans for the Thomas House by communicating with the finance committee, and collaborating with the task force, as well as the Building & Maintenance Committee.

The Site committee has created a task force for the interior of the church, and is recruiting volunteers to create a garden committee. There has been an increase in new members and volunteers at St. Thomas Aquinas, and new committees create opportunities for community formation.

OLD BUSINESS

Parish Picnic Update

Planning for the picnic is going well. There are many of the same volunteers from the past years. There will be craft tables, face-painting, and activities for all ages. Knights of Columbus will donate the meat for the picnic. There will be a preparation meeting at St. Albert on Monday September 15th at 7pm. The parish picnic will take place on September 21st from 11-3 at St. Albert. STAY youth group will be active at the picnic; there will be about 15 volunteers.

Annual Report

(This item was covered by the Communications Committee and by Fr. George under the Clergy Report)

Mandala

Juanita brought an update of the mandala for the council. There are still pictures missing in the mandala from the ministry chair, as well as PSC members. The council would like to see the mandala ready to display for the end of September.

The presentation of the mandala update created a new topic to discuss within the council members and guests. RCIA is currently not on the mandala, and Jean would like to see RCIA present in the diagram, and a part of the Pastoral Stewardship Council. The council has suggested that RCIA can fall into one of the existing ministries, yet Jean believes that RCIA is independent from the Catechetical Board or Adult Spirituality because it is a catechumenal process.

The mandala will not replace any organizational chart that is currently online. The Mandala will be displayed at each site, as well as the Pastoral Center in order to supplement the organizational chart.

Stewardship Time & Talent

Jeanne stated that the site dates for Time & Talent are firm. St. Thomas Aquinas will have Time & Talent on 10/12, St. Albert will take place on 10/19 and Our Lady of the Rosary will be on 10/26. There was a suggestion to simplify or to modify the Time & Talent sheet to facilitate the volunteering process for the parishioners.

All Parish Retreat

Gerard has previously asked the council to take the information about the retreat back to their respective ministries. So far, he has received no response. Gerard states that a core group is needed within the next few weeks in order to start the planning process for the retreat; he encouraged volunteers to step forward.

Gerard also commented that there would be an upcoming meeting with Fr. George and Michael McDevitt soon. Some members of the council (and guests) felt that there may not be enough time to create a strong core group to plan the retreat. Fr. George believes that the core group should be already in place, and in the planning stages.

Jerry placed the following motion on the floor: There should be a core group of 10 people by the end of September; if not, then the retreat should not proceed. Motion passed 15 to 1.

Thomas House Update

There will be a meeting of September 15th at 9pm. The Task Force has chosen to work with Lippert & Lippert, due to an ideal (lowest) bid.

NEW BUSINESS

Schedule for Ministry Reports

Jerry passed out the schedule for the Ministry Reports. He requested any feedback, or to be informed if there any changes to the report.

CLOSURE

The meeting adjourned at 9:06pm.

ACTION ITEMS

1. All-Parish retreat; go back to respective ministries and let members know about the core group.
2. Time & Talent- coordinate with ministry members; have a representative at each site ready with ministry information to hand out.
3. Have fun at the Parish Picnic!

ATTACHMENTS

- a. Agenda
- b. RCIA Quarterly Report
- c. STA Quarterly Report

Next Meeting Date/Time: Wednesday October 8, 2008 OLR Hall

Ministries to Report:

- Finance Committee
- Youth Ministry
- Catechetical Board