

PASTORAL STEWARDSHIP COUNCIL

Minutes for the PSC Meeting on May 14th 7:00 PM St Albert the Great Hall

COUNCIL MEMBERS Present:

Fr. George Aranha	Juanita Marquez (Hispanic Leadership Team)
Ruth Chippendale (Human Concerns)	Gerard McGuire (Adult Spiritual Development)
Laura Chiu (OLR Site)	Bud McKenna (Facilities)
Mary Clifford (Youth Ministry)	Mike McMahon (Stand-in for Finance)
Lorraine Dabney (STA site)	Jeanne Ramos (Community Life)
Kathleen Hart (SAG Site)	Chuck Tully (Business Manager)
Jerry Lucha (Catechetical Board)	Kay Williams (Liturgy)

Absent: Fr. Tony Medina (Parochial Vicar), Nicole Khan (Communications)

Transitioning PSC Members Present: Micky Martin, Susan Adams, Mary Beth Levebre, Helen Baumann

Guests: Marguerite Purcell, Walt Lundin

PROLOGUE

The meeting was called to order at 7:03pm. Ruth Chippendale (Human Concerns) lead faith sharing with a prayer that calls for the request of a renewed society. Father George commented the prayer is powerful, and reflects the need for service. Mary Clifford (Youth Ministry) added that service can impress others, the way that parishioner generosity amazed the 8th grade children who coordinated the Layette Drive.

Gerard McGuire will open Faith Sharing discussion for the month of June. Bud reminded everyone that in July, **the new meeting location will be Our Lady of the Rosary Banquet Hall**, and the PSC will not meet in August. Bud asked for the approval of the night's agenda as well as the April PSC minutes; both motions were approved.

PAPER DISTRIBUTION

Susan passed out the current Mandalla to the new members of the council. She then passed out the revised list of PSC contact names, as well as the Chairperson name and contact information. Finally, the council received the general information regarding the PSC retreat set for May 17th.

ELECTION OF THE NEW PSC EXECUTIVE COMMITTEE

The nominating committee, composed of one new PSC representative (Mary Clifford, Youth Ministry), one current representative (Jerry Lucha, Catechetical Board), and one departing PSC representative (Helen Baumann, STA Site) presented the names of 2 candidates for the position of PSC Chair and PSC Vice-Chair and one candidate for the position of Secretary. The candidates for PSC Chair were Jerry Lucha (Catechetical

Board) and Gerard McGuire (Adult Spirituality). The Candidates for PSC Vice-Chair were Mary Clifford (Youth Ministry) and Kay Williams (Liturgy). Juanita Marquez (Hispanic Leadership Team) was unopposed for PSC Secretary.

The nominating committee passed out the ballots for the council members to vote. The voting procedure proceeded, despite the absence of Fr. Tony Medina (Parochial Vicar). Mike McMahan is standing in for Rick Barry (Finance Committee), voted in Rick's place. Nichole Khan (Communications) asked Kay Williams (liturgy) to vote in her place, as she was unable to participate at the meeting. Bud has copies of the bylaws available for anyone who requests a copy.

Juanita Marquez and Laura Chiu tallied the ballots, and presented Bud with the results. The PSC Chairman for 2008-2009 is Jerry Lucha (Catechetical Board)
The PSC Vice-Chair for 2008-2009 is Mary Clifford (Youth Ministry)
The PSC Secretary for 2008-2009 is Juanita Marquez (Youth Ministry Team)

Congratulations to the new PSC Executive committee! Bud McKenna and Sue Adams officially turned over their executive seats to Jerry Lucha and Mary Clifford.

Comments from PSC Members and/or other Guests

Ruth Chippendale announced that an organization named Pax Christi is conducting during June a National Religious Campaign against Torture. For the month of June, parishes will be displaying banners, demonstrating unity against torture with the following phrases: "Torture is Wrong" or "Torture is a Moral Issue". Ruth asked the council if the parish would consider the purchase of a banner for this cause, and placed a motion on the floor. The motion was unanimously approved after a brief discussion, to display a banner with the words "Torture is Wrong". Ruth had originally suggested one banner for the 3 parish sites; Walt Lundin and Gerard McGuire agreed that there was availability in the budget between the Human Concerns Committee and Adult Spirituality in order to purchase three banners (one for each site). The motion was placed on the floor, and approved by the council to purchase three banners for the parish.

St. Vincent de Paul-- Micky announced that Sunday, May 17th is the 175th anniversary celebration of St. Vincent de Paul. A video will be presented at Our Lady of the Rosary Banquet Hall after the 10:30 mass (during Hospitality Hour).

Pandemic Plan-- Walt Lundin asked for feedback in regards to a Pandemic Plan, originally brought up one year ago. Bud responded that the Facilities Committee would discuss the plan at its next monthly meeting.

PASTOR REPORT

Burning Bush for May will take place on Sunday, May 17th from 3pm- 5pm. Sherry Cassidy will lead a discussion on Dreams and Spirituality.

Organized Structure Father George announced that Fr. Brendan McGuire, Second Vicar General of the diocese of San Jose, will be performing 'listening sessions' with the parish staff on Wednesday, May 28th from 9:30AM to 11:00AM. The listening sessions consist of a 45 minute conversation with the Pastor, and a 45 minute conversation with the parish staff. The purpose of the conversations is to determine if and how the

diocesan staff respond to the needs of the parish. Council members and ministry members/leaders that have any input or questions may contact the staff that works with the specific ministry.

Confirmations will take place on Sunday, May 18th at St. Albert the Great. 50 of the parish youth will be confirmed. When the number of candidates is more than 30, the Bishop may perform the service within the parish. One of the goals at St. Thomas Aquinas parish is to exceed this number, and have the Bishop preside the service every year. This year however, Fr. George himself will preside over the service. It is necessary for the Bishop and priests to take a few small vacations, rather than a long sabbatical, and therefore, due to scheduling and timing, he will not be attending the confirmation ceremony.

Suggestion from the floor: Marguerite asked Father George if he could thank the PSC Executive Committee and members transitioning out of the council for all their hard work. Father George agreed this was a good idea.

MINISTRY REPORTS FACILITIES

Bud passed out an extensive summary report that includes a list of committee members, an expanded list of Building & Maintenance duties, and three reports of meeting minutes. The facilities committee is consistent and stable, with a combination of experience, knowledge, and fresh new faces. Jerry Lucha has recently been elected Vice-Chair for the Facilities Committee. The detailed facilities report is available to council members and guests to read at their leisure. Bud highlighted a couple of important details in the report.

There will be inspection changes- With respect to pandemic concerns, there will be a detailed checklist that will cover specific issues. For this reason, it is highly necessary to keep a detailed and organized record of all Building & Maintenance matters.

Gerard asked Bud if any ideas for solar panels have been discussed with the committee, in an effort to 'green' the parish/diocese. Though Bud states there has been a recent change to low energy bulbs, there have not been talks with respect to solar panels, and will consider the matter for future discussion.

Helen asked for clarification about a pending meeting regarding Thomas House. Bud stated that Lee Lippert will attend the meeting, and go over 3 different options for the Thomas House. The goal at the meeting is to **listen** to the options that will be presented at the meeting. The options will not be open for discussion; therefore, this is not an 'open' meeting. Once the ideas are presented, the information must be processed before taking the next steps. The council discussed the pros and cons to consider an open meeting. Several council members feel that ministry leaders and parish community should be invited to listen and provide feedback. Bud responded that the Thomas House project has so far followed a timeline that has allowed for community feedback. Now, Bud and Chuck agree that expected outcome of the meeting is to **clarify the options** from a financial point of view. The options will be greatly affected by the financial aspect and vice versa. The meeting could *possibly* be

opened to include other affected ministries; however, a date/time/location has not been set as of yet, and therefore discussion on this topic closed for now.

PARISH ADMINISTRATOR

The Sunday Bulletin will now include a monthly insert with a financial update snapshot (revenues and expenses) for the parish. The communications committee would like to help communicate the information to the parish.

The Injury and Illness Prevention Plan within the diocese will now inspect for asbestos every 6 months, rather than every 3 years. The Diocese hired Ron Ross to help with the inspections. While bi-annual inspections for asbestos seem excessive, this is a state law, and can affect the parish/parish finances (for example, painting at St. Thomas or finding unexpected problems during a reconstruction/remodeling).

The parish's 6 year contract with J.S. Paluch ends next spring 2009 and the council discussed the pros and cons to renew the contract, or to look for alternative printing options for the weekly parish bulletin. Chuck states there is no immediate decision to make, but the options should be researched sooner rather than later in order to give a timely response. The council also deliberated about the leaflet inserts ("Faith Connection") and whether they ought to be discontinued in an effort to save paper, as well as financial reasons. Mary suggested the use of online surveys for parishioner feedback. Father George asked the communications committee for more information with regards to online surveys.

HISPANIC MINISTRY

Juanita summarized past events, on-going events, and future events for the Hispanic community. Past events include RECongress 2008 attendance, and Easter festivities. Recent prayer events have motivated increased attendance and participation from parishioners to a new Tuesday Prayer night, as well as monthly Adoration nights. Of the 50 candidates for confirmation, 13 are from the Hispanic community. Future events include a parish-wide going-away party for Father Tony, to take place on June 22 from 10:30am-2pm.

OLD BUSINESS

Parish Level Retreat- Per the PSC April meeting (and action Item) Gerard announced that the date for the all-parish retreat has been tentatively set for November 15th. Fr. George reiterated that the retreat would be advent/faith-sharing based. There is currently no handout, and Gerard would like to be included in next month's agenda after further discussion with Michael McDevitt (facilitator for the event)

PSC Retreat is this coming Saturday May 17th. About 36 people are expected for the retreat. Veronica Duluk is the facilitator, and Sister Sharon McMillan will be a guest speaker.

Annual Report Guidelines There is no official handout at this time. Nichole has been working extensively on the guidelines for all ministries to follow, and has sent them to the council via email. Kay Williams will talk to Nichole, and request to resend the guideline, if possible, with deadlines attached.

NEW BUSINESS

There is no new business at this time.

CLOSURE

The PSC council meeting closed upon the agreement that the PSC Executive Committee will meet to determine the new meeting times needed to discuss agenda items. The Meeting adjourned at 8:52pm.

ACTION ITEMS

ATTACHMENTS (Hardcopy will be available)

- a. Agenda
- b. Facilities Committee
- c. Parish Administrator
- d. Hispanic Leadership Report

Next Meeting Date/Time: Wednesday, June 11th at St. Albert the Great

Ministries to Report:

- Human Concerns
- Community Life
- Adult Spirituality