

## Facilities report for the 2010 annual Parish Report

### **Mission Statement:**

To coordinate and integrate three existing facilities related sub-committees' efforts: (Building & Maintenance Committee, Facilities Use Committee, and the Safety Committee) The Facilities committee serves as a communication link to the pastor, the Parish Stewardship Council, and other parish strategic planning committees on all issues dealing with or affecting the parish's real property.

**When we meet:** 4<sup>th</sup> Thursday of the month, 10:00 a.m.

**Where we meet:** Pastoral Center and other pre-scheduled parish building sites during the year.

**Contact:** Chairman Bud McKenna Phone: 408.370.2366

**Members:** Pictured top left to right are: Bud McKenna Chair and Secretary, Chuck Tully business manager, Jim McLaughlin Thomas House subcommittee chair, Paul Titterton, and Paul Vavuris. At the bottom left to right are Gerry Luca-vice chair and Jim Abler  
Not pictured are: Committee members: Father George, our newest member: Ted Baer and Godofredo Alfaro and Santiago Aguilar (our two full time maintenance personnel)



### **Expenditures:**

Facilities capital expenditures for the concluded fiscal year amounted to \$101,707.00

Facilities operational expenditures for the concluded fiscal year amounted to \$382,743 .

Facilities capital expenditures for the current fiscal year should amount to \$174,000.

Facilities operational expenditures for the current fiscal year should amount to \$381,096.

**The major maintenance/improvement efforts completed throughout the parish includes:**

**St Thomas Aquinas (STA) site (includes the Thomas House and the Homer Apartments)**

- Replaced Fire Alarm System at St. Thomas Aquinas Church
- STA grounds installed 3 spotlights for Memorial Garden
- STA church replaced air conditioner belt
- STA hall purchased new refrigerator

**Thomas House Renovation project:**

Facilities committee continues to have the lead on the Thomas House renovation project. Project bids to 4 contractors were received and were out of the projects budget limit. The project was re-scoped and a new bid has been developed for contractor bidding. Building permits are being sought from the city for the re-scoped project.

**Our Lady of the Rosary Site (includes ISP school)**

- Replaced/upgraded LED emergency exit signs with lights
- Electrical work for power to sump pump and light
- Hall movable wall realigned and broken part fixed
- Replaced hot water pump for Our Lady of the Rosary Church and School
- Removed asbestos under Our Lady of the Rosary Church and School
- Installed new edge and replaced 13 ft. of asphalt at the end of ISP playground
- Resealed and repaired SAG/SESS asphalt surface, including the back playground

**St Albert The Great Site (includes Elizabeth Seton School and Rectory)**

- Replaced boiler system coupling and broken connector
- Water heater replaced after asbestos pipe covering removed
- Baptistry glass door replaced
- Church started Jim Chinn Library, painted room, added bookcases
- Painted trim and windows St. Albert Convent
- Replaced rain gutters on St. Albert Convent
- Replaced/upgraded LED emergency exit signs with lights

**Pastoral Center**

- Pastoral Center painted partial interior, installed blinds
- Pastoral Center installed 2 new LED emergency exit signs w/ lights
- Replaced original carpet on the 2<sup>nd</sup> floor of the Pastoral Center

**Rectory**

- Painted trim and windows St. Albert Rectory

**Saint Elizabeth Seton School (SESS):**

- Attached falling acoustic tile back on ceiling in several classrooms
- Installed new heater motor
- Purchase bender board and bark for new shed that was assembled on site
- New water heater by kitchen installed
- Electrical work to install pipe and outlet for new school freezer

**Other parish improvements**

- General Maintenance purchased a new battery for Lift
- General Safety restocked first Aid supply cabinets parish wide
- Drafted usher and Earthquake related safety procedures
- Provided maintenance support to parish wide “green” conservation initiatives